

IQAC Meeting held on 26-08-2017

Venue – IQAC Room.

Members present.

1. Dr. Pradip ch. Deka.
2. Dr. Sultana Rezia.
3. Dr. Tandrili Choudhury.
4. Jayanta Kr. Hazarika.
5. Dr. Prasanna Kr. Nath.
6. Barnali Sharma.
7. Dr. Ram Ch. Deka.
8. Dr. Dibakar Ch. Das.
9. Mr. Tilak Deka.
10. Jesmin Sultana
11. Reban Chandra Nath

Agenda :

1. Confirmation of the Proceedings of last executive meeting, IQAC.
2. Progress report of the preparation of Teaching Plan of the Departments.
3. Selection of two best practices for the session 2017-18
4. Others.
 - i. Parents meet.
 - ii. Adopted village.
 - iii. Approval of MRP and API

Resolution 1:

Coordinator, IQAC has been entrusted to prepare the feedback format. Two members, Likewise Dr. D.C Das and Dr. P.K Nath are also entrusted with the responsibility of preparing parents Feedback format.

Resolution 2:

List of Free admission of 1st Semester to be collected by the Coordinator, IQAC and be uploaded by Mrs. Barnali Sharma.

Resolution 3:

Coordinator, IQAC is given responsibility to prepare a simple model format of teaching plan within Monday(28/08/2017) and be supplied to each Department. Teaching Plans have to be collected within 7 days from the HoD of each department.

Resolution 4:

Two best practices for this session are – (a) Systematic mentoring of the students, (b) Log-Book for the teachers and (c) Group discussion to be introduced.

Resolution 5: An executive meeting is to be held in last week of every month.


Chairman, IQAC
Sipajhar College


26/08/2017
Coordinator
IQAC Sipajhar College