

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Session : July 2016-June 2017

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	SIPAJHAR COLLEGE
1.2 Address Line 1	P.O.- Sipajhar
Address Line 2	Dist. – Darrang
City/Town	Sipajhar
State	Assam
Pin Code	784 145
Institution e-mail address	sipajharcollege2010@rediffmail.com
Contact Nos.	03713266427, 09954044122
Name of the Head of the Institution:	Dr P.C. Deka
Tel. No. with STD Code:	03713266427
Mobile:	09954044122

Name of the IQAC Co-ordinator:

Dr. Sultana Rezia

Mobile:

09864188907

IQAC e-mail address:

iqacsipajhar@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)_____

1.4 Website address:

www.sipajharcollege.org

Web-link of the AQAR:

www.sipajharcollege.org/student.

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA/ Institutional Score	Year of Accreditation	Validity Period
1	1 st Cycle	C++	67.35	2004	Nov, 2009
2	2 nd Cycle	B+	2.52	2016	Nov,2021
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

11/06/2005

1.7 AQAR for the year (for example 2010-11)

2016-17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR_2004-2005_____ (24/11/2015)
- ii. AQAR_2005-06_____ (24/11/2015)
- iii. AQAR_2006-07_____ (24/11/2015)
- iv. AQAR_2007-08_____ (24/11/2015)
- v. AQAR_2008-2009----- (24/11/2015)
- vi. AQAR_2009-2010----- (24/11/2015)
- vii. AQAR_2010-2011----- (24/11/2015)
- viii. AQAR_2011-2012----- (24/11/2015)
- ix. AQAR_2012-2013----- (24/11/2015)
- x. AQAR_2013-2014----- (24/11/2015)
- xi. AQAR-2014-2015----- (31/11/2015)
- xii. AQAR-2015-2016----- (29/01/2017)

1.9 Institutional Status

University State Central emed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Gauhati University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

x

University with Potential for Excellence

x

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

UGC-Innovative PG programmes

(Specify)

UGC-COP Programmes

v

2. IQAC Composition and Activities

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

1+1

2.3 No. of students

2

2.4 No. of Management representatives

2

2.5 No. of Alumni

8

2.6 No. of any other stakeholder and
community representatives

2

1

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year .Yes

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. A career counselling workshop was organised by ICGC in collaboration with District administration, Darrang on 01/04/2017.
2. A career guidance and counselling camp organised by ICGC in collaboration with DIET, Dalgaon on 21/04/2017.
3. Special lecture was delivered by Dr. P C Deka on **Higher Education In China and India- a comparative study** on 15/06/2017
4. International Yoga day was observed on 21/06/2017 with Nivedita Bora and Sabita Devi as resource persons.
5. A Badminton club has been formed in the college with a qualified trainer Pankaj Kumar Nath supervising the students.
6. Meditation and Yoga classes have been incorporated into the routine and is supervised by the extension education cell.
7. A health camp was organised on 31/03/2017 by GNRC team- Cardiologist Dr. Krishna Narzery. Helpers were Jayanta Saikia, Mridul Sahariah , Biswajit Nath and ANM Sandika Das.
8. International women's Day is observed on 08/03/2017 by Women's Cell, Sipajhar College.
9. Distribution of study materials ,sports materials, fruits etc for Kasturi Child Home at Mangaldoi, Darrang- udalguri ACTA Zone-women's cell on 28/8/2017

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. The process of digitalisation of the Central Library, of Sipajhar College to be completed with the introduction of a software and necessary computers for issue and return of books. 2. At least two classes in the state-of –the art digital class room to be mandatory for all departments. 3. Doctors from the Sipajhar Community Health Centre and FRU to be invited for conducting health check-up for selected students of the college at the college Health Centre every fortnight. 4. Parents Feedback on the facilities provided by college to be introduced from this academic session , initially for parents of 6th semester students. 5. Hatha Yoga and Raaj Yoga camps will be conducted at Bijulibari village. 6. Classes in the neighbouring schools and junior colleges to be taken by at least one teacher from all the departments. 7. Sports infrastructure grants received from UGC for the construction of boundary wall , field development and outdoor galleries to be utilised for the same. 8. To gradually make all office procedures- like issue of admission receipts, issue of certificates , billing, entry of admission data computerised. 	<ol style="list-style-type: none"> 1. The process of digitalisation of library has been completed. 2. Classes are being taken in the digital classroom as per allotment. 3. Heath check up for a selected students have been conducted by doctors and nurses from GNRC hospitals based at Amingaon . 4. From this academic session feedback from parents of 6th semester students have been taken. 5. Yoga camps were conducted by trained instructors at Bijulibari village in International Yoga Day. 6. Classes are taken in neighbouring institutions. 7. UGC grants received have been utilised for the construction of boundary wall, outdoor galleries and field development. 8. All the office procedures have been computerised.

<p>9. To invite well known writers to interact with students so that they can have a first-hand knowledge of the process of creative writing.</p> <p>10. To introduce either the science or commerce stream in the next academic session.</p>	<p>9. Kabyasree Mahanta, Joint Secretary, Govt of Assam and well known writer of short stories and novels had an interact active session with the students.</p> <p>10. Science stream has been sanctioned by the government and classes are slated to begin from the academic session 2018-19</p>
---	---

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

<p>Report accepted by the Governing Body after a thorough review.</p>

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	1			2
PG Diploma	1			
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3			2
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni (On all aspects)

Parents
 Employers
 Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Gauhati University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
26	11	15		

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	2								

2.4 No. of Guest and Visiting faculty and Temporary faculty

--

--

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		14	
Presented papers		1	
Resource Persons		2	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Faculty exchange programme.

2.7 Total No. of actual teaching days during this academic year

213

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open book exam.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5

--

--

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.						
B A (Major)	235	nil	70	135		87%
B A (General)	140	nil				56%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process :

The IQAC Chairman holds periodic meeting with the faculty. Its executive members interact with the faculty members of all the departments about their problems and requirements. A meeting of all the Head of the Departments is held to analyse these problems and requirements, solutions arrived at are implemented and reviewed at the review meetings hold periodically.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	3
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

This session two teachers have awarded Ph D Degree and two have submitted final thesis. One has registered for Ph d. IQAC always encourages our teachers in this respect.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		1.30 lacs	1.23lacs.	

3.4 Details on research publications

	International	National	Others
Peer Review Journals		1	
Non-Peer Review Journals		2	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations—Nil

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	1.30lakh	1.23lakh
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No. 3

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					4
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
				1		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>	
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other <input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Yoga and legal awareness camp at Bijulibari Village.
- Yoga day is celebrated.
- In order to motivate the students the IQAC members in their interaction with the library committee had suggested for the introduction of a Best Reader Award , holding meet a writer sessions, celebrating librarians day , book reading session by teachers. Three of these suggestions were accepted by the library committee. Mr. Nilamoni Kalita , a major student of the dept. Of English , was awarded the best reader prize this year. He was gifted a set of books by the library committee.
- The short story writer and Novelist Mrs Kabyasree Mahanta was invited to interact with the students. She also read out sections from her short story collections.
- Health camp was organised.
- Career counselling programme regarding various competitive exams was organised.
- Awareness programme regarding NRC was organised.
- Awareness programme regarding D LD course was organised.
- Namami Brahmaputra festival was celebrated.
- A month-long drama workshop was organised
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25955.2512 sq. m	0	N.A	25955.2512 sq. m
Class rooms	19	0		19
Laboratories	2	0		2
Seminar Halls	1	0		1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	174	0		
Value of the equipment purchased during the year (Rs. in Lakhs)	2699853.00			
Others	15	0		

4.2 Computerization of administration and library

SOUL 2.0, D Space(Institutional Repository software), OPAC, LAN connectivity.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9218	960453.00	587	45000.00		1005453.00
Reference Books	4113	547786.00	10	13081.00		560867.00
e-Books						
Journals	18	179970.00	2	7473.00		187443.00
e-Journals						
Digital Database	2				2	
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	11			21	7	11	5
Added	7	0	Jio Wi-Fi		6	2	1	0
Total	62	11			27	9	12	5

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT

nil

ii) Campus Infrastructure and facilities

nil

iii) Equipments

nil

iv) Others

nil

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC holds an Orientation class at the beginning of each session where the students are specifically informed about Student Support Services.

5.2 Efforts made by the institution for tracking the progression

The alumni association keeps track of the progression of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1882	39		

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
733	53	13	638	04	1823	997	56	10	672		1735

Demand ratio 1.24:1 Dropout % 40%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	GA	<input type="text"/>	CAT	<input type="text"/>	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

No. of students A workshop was organised on career options after graduation by ICGC.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

International Women’s Day was observed.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution		

Financial support from government	409	Not known, as the amount is credited to the individual account of the students.
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

The College which was established with the vision of making quality education accessible to the economically disadvantaged student community of the greater Sipajhar area aspires to nurture and promote the potential of its students to the fullest possible extent.

Mission:

To enrich the society through academic advancement and instilling proper attitudes and values needed for the holistic development of each and every student.

The vision and mission statements are communicated to the students, teachers, staff and other stakeholders through the college prospectus and college website.

6.2 Does the Institution has a management Information System

The institution does not have a Management Information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college implements the curriculum framed by Gauhati University. From time to time the faculty members of the college have served as members of the syllabus revision committee.

6.3.2 Teaching and Learning

The lecture method is supplemented by departmental seminars.

6.3.3 Examination and Evaluation

1. All the departments hold Unit test/ class tests and these are evaluated and returned to the students.
2. A test examination is held just before the final examination to help students assess their level of preparedness.
3. Final year examinations are conducted by the University . Evaluation process is also carried out under the aegis of the University.

6.3.4 Research and Development

All the teachers are encouraged to go ahead with research activities and are actively supported by the institution .

6.3.5 Library, ICT and physical infrastructure / instrumentation

New books are added to the existing stock and all damaged text books are weeded out annually.

6.3.6 Human Resource Management

--

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is subject to vacancy against post sanctioned by DHE. Temporary faculty and staff is appointed by the Governing body according to the requirement.
--

6.3.8 Industry Interaction / Collaboration

Nil.

6.3.9 Admission of Students

Admission is strictly on the basis of merit list prepared on the basis of applications received by the admission committee.

Teaching	Teachers-cooperative society.
----------	-------------------------------

6.4 Welfare schemes for

Non teaching	Office-staff cooperative society.
Students	Book bank for poor students. Financial aid to poor meritorious students at department level.

6.5 Total corpus fund generated

N.A.

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done? No.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms

N. A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

Nil.

6.12 Activities and support from the Parent – Teacher Association

Nil.

6.13 Development programmes for support staff

Nil.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Nature club is formed and world environment day is observed with tree plantation in the college campus and these are nurtured.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Computer literacy for all major students of all departments.
2. Yoga and meditation classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Computer literacy for all major students of all departments.
2. Yoga and meditation classes.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The college authority is conscious of climate change and environmental education. Environmental studies is a part of the syllabus and all the students are taken to the environmental field trips to sensitise them on issues like pollution in its various forms –noise-water-air and its impact on the environment.

World environment Day is observed every year with the plantation and talks on how to protect the environment.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8.Plans of institution for next year

1. The laboratories to be upgraded and modernized.
2. More teachers to be availed minor research projects from funding agencies to enhance academic and research environment.
3. Alumni association to be strengthened and be used to the overall development of the college.
4. Teaching of spoken English and computer be taken up with a greater sense of urgency and enrol more students in these courses.

5. An academic audit to be conducted for all departments.
6. Application based teaching to be strengthened.
7. Efforts to be made for overall development of adopted village ‘ Bijnulibari’
8. The college to be evolved a systematic collaborative culture.
9. Computer aided teaching-learning to be strengthened.
10. Mentoring system to be strengthened.
11. The college to be developed a perspective plan
12. Innovative and creative thinking to be nurtured.

Name Dr. Sultana Rezia Name Dr. P.C Deka

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Best practice – 1

Computer literacy course for all major students.

- 1. Goal**
The goal of this practice is to give students a conceptual understanding of computers, computing and issues with technology.
- 2. The context**
Computer literacy has received a significant amount of attention in recent years. The course develops students' computer literacy, keyboarding skills and meets his needs in the degree programme.
- 3. The practice**
Computer classes have been introduced for all the major students of the college by incorporating it into the college routine. There is a computer lab with a 22 computers where the students can practice and sharpen their skills.
- 4. Evidence of success**
The introduction of computer literacy course had a positive impact upon the students.

Best practice -2

Yoga and meditation classes

- 1. Goal**
The aim of this practice is to improve the physical and mental health and at the same time morality of the students. classes are free for the students and has been incorporated it into the general college routine.
- 2. The context.**

It has been noticed by the IQAC that the concentration level of the students was not up to the expected level. It is also noticed that the moral attitudes were also in need of some attention. So, these classes were introduced from the last session.

3. *The Practice.*

Free Yoga and meditation classes have been introduced for all the major students of the college by incorporating it into the college routine. Trained practitioners of meditation and yoga education come to take classes twice a week.

4. *Evidence of success.*

Students have shown a keen interest in the classes and a section of the students have been very regularly attending the classes. Feedback from the students has been very encouraging.

Annexure III

Report from the Student Feedback Analysis Committee.2016

The feedback process is carried out through the combined efforts of the IQAC and the faculty of the college. Students are assured of complete anonymity, which ensures that they do not hesitate in giving their rank options to the set of questions provided. Feedback is taken only from major students since the number of general students is very high.

The grading is based on the following rating on the questionnaire.

A=10: B=6: C=4

And the formula used for analysis is

$G = S/N$ Where, S= Total score obtained by individual teacher

N = No of forms used for analysis.

Grades: A --- 119-140 = Excellent.

B --- 105-118= Very good.

C--- 91- 104= Good.

D –Less than 80= needs improvement.

Result of the analysis-

A	B	C	D
Excellent	very good	Good	needs improvement.
20	08		

Members of the feedback analysis committee.


Dr. P C Deka – Chairman IQAC

Dr. S Rezia --- Coordinator, IQAC

Dr. D Das -- - Member.

Mr. T Sharma—Member.

Individual teachers were shown their rating by the students by providing them the evaluated forms in sealed envelopes, which were subsequently returned to IQAC.

 **gauhati**
University

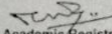
Academic Calendar for Undergraduate Courses
August 2016 - July 2017

Date(s)	Events / Activities
Monday, August 1, 2016	Commencement of 1st, 3rd, and 5th Semester Classes
3rd Week of September, 2016	Sessional Examinations <i>Sessional examinations should be conducted during the class period without affecting the normal class routine</i>
1 - 31 October, 2016	Field Trip (subject specific), if any, is to be completed during this period <i>Normal classes will continue</i>
21 November - 3 December, 2016	Odd Semester Examinations (Practical)
5 December - 23 December, 2016	Odd Semester Examinations (Theory)
24 December, 2016 - 17 January, 2017	End Semester Vacation
Wednesday, January 18, 2017	Commencement of Even Semester Classes
Thursday, January 12, 2017	Evaluation of Answer Scripts of Odd Semester Examinations be completed by this date
1 - 7 February, 2017	College Week
3rd Week of March, 2017	Sessional Examinations <i>Sessional examinations should be conducted during the class period without affecting the normal class routine</i>
22 - 29 April, 2017	6th Semester Examination (Practical)
23 - 30 May, 2017	2nd and 4th Semester Examinations (Practical)
2 - 22 May, 2017	Even Semester Examinations (Theory)
May - June, 2017	Admission process to the 1st Semester of TDC classes should be completed within 12 days of declaration of HS results <i>Classes should commence within 5 days of the completion of the admission process</i>
Thursday, June 1, 2017	Commencement of 3rd and 5th Semester Classes
Monday, June 12, 2017	Evaluation of Answer Scripts of Even Semester Examinations be completed by this date
1 - 31 July, 2017	Summer Vacation

Notes:

(a) Notifications about Fill-up of Examination Forms, commencement of semester examinations, and declaration of results will be issued from the Office of the Controller of Examination, GU.

(b) Election of Student Union Bodies will be as per UGC notifications (vide Lyngdoh Committee Recommendations)


Academic Registrar
Gauhati University

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
