



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SIPAJHAR COLLEGE
Name of the head of the Institution		DR PRADIP CHANDRA DEKA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03713266427
Mobile no.		9954044122
Registered Email		sipajharcollege2010@rediffmail.com
Alternate Email		iqacsipajhar@gmail.com
Address		SIPAJHAR
City/Town		DARRANG
State/UT		Assam
Pincode		784145
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Sultana Rezia
Phone no/Alternate Phone no.	03713266427
Mobile no.	9864188907
Registered Email	iqacsipajhar@gmail.com
Alternate Email	sultanarezia@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.sipajharcollege.org/websiteupdate/1/The Annual Quality Assurance Report 2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.sipajharcollege.org/websiteupdate/4/Academic-calendar-UG-2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	67.35	2004	04-Nov-2004	03-Nov-2009
2	B+	2.52	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	28-Feb-2017
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

BENEFITS OF MENTORING AND DETAILS OF MENTORING PROCESS, ORGANISED BY MENTORING CELL AND IQAC	03-Dec-2019 1	75
SEMINAR ON INDIAN CLASSICAL LITERATURE WITH SPECIAL REFERENCE TO CBCS COURSE ORGANISED BY DEPT OF ENGLISH AND IQAC. RESOURCE PERSONS: PROF. SHRUTIDHARA CHAKRAVARTY ,G.U. AND DR MANI SARMAH SASTRI, NALBARI COLLEGE	26-Oct-2019 1	200
CAREER COUNSELLING ORGANISED BY IQAC AND EXTENSION EDUCATION CELL- BFA TECHNOLOGIES PVT LIMITED	15-Oct-2019 1	108
1 DAY TEACHER INDUCTION PROGRAMME ORGANISED BY IQAC, RESOURCE PERSON : DR BARNALI SHARMA	10-Oct-2019 1	44
2 DAY STUDENT INDUCTION PROGRAMME ORGANISED BY IQAC, RESOURCE PERSON : DR BARNALI SHARMA	20-Sep-2019 2	200
PARENT TEACHER MEET	05-Sep-2019 1	600
FEEDBACK OBTAINED FROM ALL STAKEHOLDERS (STUDENTS, TEACHERS, PARENTS, ALUMNI)	04-Nov-2019 1	414
Participation of NIRF	15-Feb-2019 7	20
Timely submission of AISHE	27-May-2020 240	20
Regular meeting of IQAC	30-May-2020 5	15
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	INFRASTRUCTURE GRANTS TO COLLEGES	RUSA	2019 365	10000000
Institution	COLLEGE ENVIRONMENT AND CLIMATE CELL	ASTEC	2020 365	50000

Institution	STATE GOVERNMENT	STATE GOVT	2019 365	58419499
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. A two day student induction programme was undertaken by the IQAC for freshly admitted students. 2. A one day faculty induction programme was undertaken by the IQAC for newly appointed faculty. 3. A week long Faculty Development programme was organised on the Use of ICT Tools in classroom teaching was organised by the IQAC. 4. The 4th Saturday of every month is observed as "fuel free day" when all faculty and students either use bicycles or public transport instead of personal vehicles. 5. A day long workshop on World Cancer Day was organised by IQAC in collaboration with TATA TRUST.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To celebrate Women's day in order to sensitize our faculty and students on the issue of respect and compassion for the opposite genders.	IWD was celebrated with great enthusiasm by the faculty and students of the college with colorful hand made posters and Book Marks by the students. Students and Faculty participated in a talk on gender awareness by Dr Nirmali Chakravarty which was effective in dispelling many misconceptions regarding gender equity and gender sensitization.

To celebrate Science day	National Science Day ,28th February , was celebrated jointly by the students and teachers of the college with projects , posters and magic shows and students from the humanities stream were delighted.
On line Talk on Raj Yoga Meditation and mental fitness	JayashreeBehn from the PrajapitaBrahmakumari Centre ,Sipajhar met the students of Sipajhar College on Google Meet platform and addressed issues related to mental health and depression among college students which was followed by a question answer session .
Providing e-newspaper to the students on regular basis	IQAC provides e-newspapers -Times of India, Assam Tribune and Dainik Assam to students on the Whatsapp groups with each department.
Collection and preservation, database maintenance, construction of suitable environment for indigenous flora and fauna with proper setting like herbarium, aquarium etc.	The on going projects in the departments of Botany ,Physics ,Chemistry and Zoology include collection and preservation of indigenous flora(Botany) and fauna (Zoology) , checking for arsenic in ground water(Chemistry), setting up of a Herbarium and Aquarium is nearing completion.
To conduct seminars and conferences related to topics from the syllabus	Professor Srutidhara Chakravarty of GauhatiUniversity and Mani Kumar Sastri of Nalbari College were the resource persons and their presentation was followed by an inter active session. Students from Mangaldai College, KhairabariCollege, KharupetiaCollege andTanglaCollege participated in the seminar that was hosted by the Department of English.
Exchange of both faculty and students to with colleges Pub-KamrupCollege,&Rangia College	Facultyand students from the departments Botany , Physics and Zoology visited Pub Kamrup College and interacted with their peers and were greatly benefited by this exchange of ideas.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
GOVERNING BODY OF THE COLLEGE	17-Feb-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No
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assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	27-May-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> • The entire admission process is conducted online and all information related to it are made available on the college website. • All grants received is routed and transacted through PFMS. • AISHE Data on MHRD portal. • All data related to student admission, fee, hostel. • Online Student , Alumni, Teachers Feedback. • On line submission of examination form. • Dedicated student fee portal for college fee, hostel fee and Examination fee. • Monthly salary bill sent to the treasury. • Student Internal Assessment Component of final examination data maintenance. • Academic Calendar

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The colleges of Assam are provided with the courses of study and fixed syllabi which are implemented by the college authorities in collaboration with the faculty of the college. A Daily class routine is prepared for the entire college keeping in mind the requirements of all the various departments, tutorial, and practical classes. The heads of different departments are given the responsibility of ensuring equitable allocation and implementation of the routine by creating departmental routines and allotting portions of the syllabi amongst their faculty before the beginning of the academic session. Besides, the parent university also provides an academic calendar wherein dates for college week, internal examinations and end semester examinations are provided and colleges are given some flexibility in these matters except for the conduct of end-semester examinations. The institution is also much concerned with other extra-curricular activities other than teaching. The College manages provisions for sports activities, literary activities. Social service activities, extension education activities, and other non-teaching and learning activities for the students, so that they may establish themselves as honest and active citizens of the community. For each program related to such activities documentation is available. As for example, sports facilities both (outdoor and indoor) are there. Teams are sent to participate in different

competitions organised by the Gauhati University. Every year College week is held where extra -curriculum activities related to Sports, Culture. The literary program, Debating, social service, Campus cleaning, etc . are performed where students take participation. The college has organised statelevel debating competition, a workshop for extension education, field study for the survey of the ecological position of the locality. The college has also adopted a village which is one and a half kilometers away from the campus itself. Students and teachers occasionally go there to organise different awareness programs related to health , cleanliness , plantation, women empowerment, legal rights of the citizen and so forth . The Women Cell of the College has already organised a special talk regarding female menstrual problems where doctors from the Primary Health Centre of Sipajhar attended as Resource person. There is a trend of organising excursion from each department which are led by under the guidance of departmental teachers. They take their students to different sites related to their subject . This type of excursion may be considered to be very good program of curricular activities . Different national and international programs like - Celebration of Republic day, Independence Day, Teachers Day, Gandhi Jayanti , Women 's Day, International Yoga Divas , World Environment Day , World Health Day, Traffic Rule Awareness Programme celebration , Saraswati Puja celebration, Fateha Dowaj Daham celebration, College Foundation Day celebration, etc. are organized where students are bound to participate.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HONORS	01/08/2019
BSc	HONORS	01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
YOGA AND MEDITATION	01/08/2019	425
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	PROJECT REPORT ON EDUCATIONAL TOUR IASST AND DEEPOR BEEL	12
BSc	PROJECT REPORT ON FIELD TRIP TO MANAS NATIONAL PARK	22
BA	A FIELD TRIP TO ARUNACHAL AND SIBSAGAR	22
BA	BAMBOO AND CANE PRODUCTION OF VILLAGE BAR NAGAON DARRANG DISTRICT	27
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback from teachers: Streams: Humanities Science Sample size: 44 Parameters on which feedback obtained: Facilities provided, relationship with administrator and opportunities for career advancement. Feedback Analysis: Teachers, both holding sanctioned and non sanctioned posts, were provided printed feedback forms having a set of 19 questions and were asked to rate the college on the parameters of facilities provided, relationship with the administrator and opportunities for career advancement. While of the teachers provided positive feedback on questions 1-4 8-19, about 25 of them did not give positive feedback on questions 5, 6 and 15 choose not to answer these two questions. What was done to improve the institution: The feedback analysis was provided to the Principal of the college who assured to look into the matter and do the needful wherever required. Feedback from Parents: Sample size: 214 Feedback Analysis: In the course of the annual parents-teachers meet held by the various departments of the college ,parents/guardians were provided with printed feedback forms having a set of 8 questions which had to be answered in a Yes/No format. Space was however provided where they could give their views and suggestions. There was unanimity about high standards of teaching, excellent student- teacher relationship and effective discipline within the college campus. Action taken: Feedback was analysed and the report submitted to the principal who agreed to do the needful. Feedback from Students: Feedback Analysis Grading is based on the following scale of rating on the 10 point questionnaire: A10: B6: C4 Formula used for analysis: Grade S/N, where S is the total score obtained by the individual teacher and N is the number of samples used for analysis. Grades: A Grade -119 to 140-Excellent B Grade -105 to 118 Very Good C Grade 91-104 Good and D Grade with a score of less than 80 has been categorized as "needs improvement" Of the 44 teachers on whom feedback was taken, 40 were rated Excellent and 4 were rated Very Good Action Taken:</p>

Teachers were provided with the feedback results and those who required improvement were requested to do so.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS	330	1058	310
BA	REGULAR	465	480	410
BSc	HONOURS	100	189	78
BSc	REGULAR	35	66	40

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1801	39	38	Nil	38

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
38	34	6	3	2	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The process of mentoring is an individualised form of counselling and guidance activities. It addresses the needs of the students to have a friend, a counsellor and a confidant on the campus. Effective mentoring begins with the faculty and depends upon the healthy relationship between faculty and students. Sipajhar College has adopted and implemented a Mentoring system as a student support measure. The system though flexible, functions along well-defined lines. Each faculty member is the mentor of a group of 10 to 12 students allocated to him/her by the convenor/ HOD. The teacher collects personal information from the group without touching sensitive issues or forcing any information out of the groups and then provides the needed counselling to the group. A documented record of the mentoring process is maintained by the mentor teacher and the head of the Department for reference purpose. Types or activities of Mentoring:- i) Meets the group of students at least twice a month ii) Continuously monitors, counsels, guides and motivates the students in all academic matters. iii) Advises students regarding choice of Project, their career development or professional guidance. iv) Contact parents /guardians if the situation demands e.g. academic irregularities, negative behavioural changes and interpersonal relations, detrimental activities etc. v) Keep contact with the students even after they graduate. vi) Maintain a detail progressive record of the mentee. vii) Maintain a brief but clear record of all discussions with students. The College has an academic council. The Council discusses mentoring related issues at least once a semester during its meeting and revise/upgrades the system as necessary. The Head of the Department of various

departments act as the coordinators and monitor different activities of the Mentors. The Heads of the departments will: i. Meet all mentors of his /her department at least once a month for the reviewing of proper implementation of the system. ii. Suggest and advise mentors whenever necessary. iii. Initiates administrative action on a student(when necessary) iv. Gives a detailed report of the mentoring system to the Head of the Institution from time to time. Benefits of Mentoring system:- 1. Enhance the student's confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. 2. Individual recognition and encouragement. 3. Psychological support at a time of need. 4. Students get access to a support system during the crucial stage of their academic, professional and intellectual development. 5. The mentees get direct access to powerful resources within our major or profession

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1801	38	1:47

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	38	6	15	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Simanta Prakash Baruah	Assistant Professor	Best Presentation award in FDP on creation of Google sites
2020	Dr Simanta Prakash Baruah	Assistant Professor	Certificate of appreciation in National Quiz
2020	Mrs Mridusmita Mahanta	Assistant Professor	Recognition from ZSA for valuable contribution to ZSA You Tube channel
2019	Dr. Pankaj Gogoi	Assistant Professor	State Evaluator at National Childrens Science Congress 2019
2019	Dr. Pankaj Gogoi	Assistant Professor	Regional Evaluator at National Childrens Science Congress
2019	Dr. Aswini Kalita	Assistant Professor	Membership, ERDA
2020	Dr. Dibya Jyoti Saikia	Assistant Professor	Membership, Zoological Society of Assam
2019	Mr. Hirak Jyoti Kro	Assistant Professor	CSIR-NET-JRF

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HISTORY	6	20/05/2019	05/12/2019
BA	GEOGRAPHY	6	20/05/2019	05/12/2019
BA	ENGLISH	6	20/05/2019	08/12/2019
BA	EDUCATION	6	20/05/2019	05/12/2019
BA	ECONOMICS	6	20/05/2019	05/12/2019
BA	ASSAMESE	6	20/05/2019	05/12/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Prior to the introduction of the choice-based-credit system of evaluation an internal evaluation examination carrying 20 marks up to the 4th semester and 15 marks for the 5th and 6th semesters was conducted centrally by the college authorities with the question papers being set by the various departments of the college and scripts were also evaluated by the faculty of the college. However after the introduction of the choice-based -credit system while the marks allocated for internal assessment has remained unchanged its components have been significantly broadened. The internal assessment has become truly a continuous one with the introduction of aspects like seminar presentation, home assignments and class attendance being taken into account and marks being earmarked in the ratio 10: 6: 4 for an internal examination per semester, seminar presentation/home assignments and attendance respectively. Further the marks secured through these internal assessment procedures are now duly reflected separately in the transcripts of examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The parent university provides an academic calendar to all its affiliated colleges wherein dates for college week , internal examinations and end semester examinations are provided and colleges are given some flexibility in these matters except for the conduct of end-semester examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.sipajharcollege.org/websiteupdate/4/Programme_Outcomes_Programme_Specific_Outcomes.docx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NILL	PGDCA	COMPUTER	4	1	25

NILL	MA	ARTS	19	18	96.23
191-252	BA	ARTS	495	294	59.39
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.sipajharcollege.org/websiteupdate/4/Student_Satisfaction_Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NILL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NILL	NILL	NILL	Null	NILL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	NILL	NILL	NA	NILL	Null
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NILL	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	MATHEMATICS	2	0.95
International	ZOOLOGY	3	Nil
International	PHYSICS	5	2.5
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ZOOLOGY	4
PHYSICS	1
POLITICAL SCIENCE	1
CHEMISTRY	2
ENGLISH	1
ECONOMICS	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Length-weight relationship of <i>Notopterus notopterus</i> (Palas 1769) <i>Anabas testudineus</i> (Bloch, 1792) <i>Clarias batrachus</i> (Linnaeus 1758), from Pokoria river, Morigaon, Assam, India)	Kumar Kritartha Kaushik	International Journal of Scientific Technology Research (SCOPUS)	2019	Nil	Tezpur University	Nil
Diversity and abundance of butterflies in and around Sibsagar Tank (Borpukhuri) in Sibsagar District, Assam,	Kumar Kritartha Kaushik	Ecology Environment Conservation (SCOPUS)	2020	Nil	Tezpur University	Nil

India						
Protozoan diversity in Deepor Beel, Assam, India	Kumar Kritarth Kaushik	International Journal of Scientific Technology Research (SCOPUS)	2019	Nil	Tezpur University	Nil
Asymptotically Lacunary mu-Statistical Equivalence of Generalized Difference Sequences in Probabilistic Normed Space	Mr Rupam Haloi (with M Sen B C Tripathy)	Boletim da Sociedade Paranaense de Matematica BSSPM (BSPM)	2020	Nil	NIT Silchar	Nil
Suppression of Spontaneous dust density wave by modulation of ion streaming	Dr Tonuj Deka	Plasma Science and Technology	2020	1.19	IASST Guwahati	1
Room temperature ammonia sensing by Cds nanoparticle decorated poly aniline (PAN) nanorods	Dr Mausumi Das	Sensors and Actuators	2020	2.904	Gauhati University	7
Investigation on dielectric properties of polyaniline (PAN) sulphonic acid (SA) composite prepared by interfacial polymerization	Dr Mausumi Das	Synthetic Metals	2019	3.266	Gauhati University	8
Paper based enzymatic chemiresis	Dr Nayan Mani Das	IEEE Sensors Journal	2019	3.799	Gauhati University	9

tor for POC detection of ethanol in human breath						
Defect Engineered ZnO whispering gallery modes via doping with alkali metals for label free optical sensors	Dr Nayan Mani Das	Journal of Applied Physics	2019	2.369	IIT-G	6
Nitric breaking of the ligand to form amide compound oxide reactivity of a Cu(II) complex of an eneamine ligand that lead to the CC bond Asymp totically Lacunary mu -Statistic al Equival ence of Ge neralized Difference Sequences in Probali stic Normed Spac	Dr Aswini Kalita	Journal of Chemical Sciences	2020	1.56	SIPAJHAR COLLEGE	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	48	21	12
Presented papers	3	6	Nil	Nil
Resource persons	Nil	Nil	6	1

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cancer Day-4th February	IQAC	33	160

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NATIONAL FINALS OF THE NATIONAL YOUTH PARLIAMENT FESTIVAL 2019	ASSAM STATE DELEGATE	MINISTRY OF YOUTH AFFAIRS AND SPORTS	1

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS Social Service Cell	Cleanliness Drive	6	50
Awareness Programme	Extension Education cell and Assam AIDS Awareness and Control Cell	AIDS awareness street play	2	300
Institutional Social Responsibility	Teachers and students union	COVID 19 awareness programme	30	20
Institutional Social Responsibility	Department of Chemistry	Hand sanitizer preparation and distribution	3	20

National Science Day	Science Division	Poster making, Magic showed by Chemistry and Mathematics	28	145
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
STUDENT EXCHANGE	48 STUDENTS	INSTITUTIONAL	3
FACULTY EXCHANGE	6 FACULTY	INSTITUTIONAL	1
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Null	Null	NA
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NILL	Null	NA	Null
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17000000	4481900

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Software for University Library (SOUL)	Partially	SOUL2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10093	639019	600	10500	10693	649519
Reference Books	6335	579619	481	6000	6816	585619
e-Books	199500	5900	199500	5900	399000	11800
Journals	14	27800	6	8360	20	36160
Digital Database	1	5900	Nill	Nill	1	5900
Library Automation	7520	Nill	2731	Nill	10251	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Kumar Kritarth Kaushik	1.Enzymes of DNA	YouTube	18/05/2020
Kumar Kritarth KaushikKumar Kritarth KaushikKumar Kritarth Kaushik	Cell signalling	YouTube	21/05/2020
Kumar Kritarth Kaushik	Cell Junctions	YouTube	25/05/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	63	1	1	0	1	1	13	5	0
Added	10	1	0	18	0	0	0	0	0
Total	73	2	1	18	1	1	13	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5000000	3692121	12000000	789779

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Procedures and policies for maintaining physical facilities:

Sports complex: The college applies for maintenance grants to UGC following the guidelines laid down in this respect. As and when grants are sanctioned it is utilised by the college, inspected by the college committee first and then by designated bodies and finally the utilisation certificates are submitted by the college to UGC regional office. Computers: The computers are maintained using funds granted by UGC's general development assistance and funds generated from student fee at the time of admissions. Procedures and policies for Maintenance:

An annual maintenance contract has been signed by the college for proper maintenance of the computers. Procedures and Policies for Utilization : Its use is restricted to the college teachers, staff and students for all academic and examination related works. Classrooms: The classrooms are maintained using funds granted by the state government and funds generated from student fee. Procedures and policies for Maintenance: Classrooms are checked bi-annually by the members of the building committee and wherever repair and restoration work is required for electrical equipment and furniture are carried out during the summer and winter breaks. Procedures and policies for utilizing facilities: classrooms are allotted for the use of students and teachers as per the college routine and student enrolment. Women's Hostel: The college applies for maintenance grants to UGC following the guidelines laid down in this respect. As and when grants are sanctioned it is utilised by the college, inspected by the college committee first and then by designated bodies and finally the utilisation certificates are submitted by the college to UGC regional office. Laboratory: The college applies for equipment grant to UGC / RUSA following the guidelines laid down in this respect. As and when grants are sanctioned it is utilised by the college, inspected by the college committee first and then by designated bodies and finally the utilisation certificates are submitted by the

college to UGC regional office. Procedures and policies for Maintenance: Laboratory equipment is maintained by the respective departments and staff concerned and as and when repair and replacement is required the concerned departments place their requirements to the academic council which sanctions the same and the college authorities do the needful. Procedures and policies for utilizing facilities: Students who have practical component in their chosen courses, teachers, bearers allotted are allowed to access Library: Procedures and policies for Maintenance: Library books are weeded annually and damaged books are either salvaged by re-binding them and discarded if beyond repair and replaced with new copies if necessary. New books are added every year as per requirement and availability of grants from UGC, the state government and from Library fee collected from students at the time of admission. Books that are damaged or lost by borrowers have to be replaced at the borrowers own cost.

https://www.sipajharcollege.org/websiteupdate/4/Procedures_and_policies_for_maintaining_facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Best Graduate of the college	1	3000
Financial Support from Other Sources			
a) National	ISHAAN UDAY	230	60000
b) International	NA	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
MENTORING	03/02/2020	310	Faculty of All departments
MEDITATION	19/08/2019	125	Prajapita Bhrahmakumari, Sipajhar Centre Extension Education cell
YOGA	29/08/2019	130	Yoga centre, Sipajhar Extension Education cell
ENGLISH LANGUAGE LAB	01/08/2019	56	DEPARTMENT OF ENGLISH
SHORT TIME COURSE IN COMMUNICATIVE ENGLISH	02/09/2019	32	DEPARTMENT OF ENGLISH
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
	NILL	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nill	Nill	NA	Nill	Nill
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	BA	EDUCATION	KUMAR BHASKAR VARMA SANSKRIT	MA
2019	2	BA	POLITICAL SCIENCE	GAUHATI UNIVERSITY	MA
2019	2	BA	PHILOSOPHY	DEOMORNOI B.ED COLLEGE	B.ED
2019	8	BA	PHILOSOPHY	SIPAJHAR COLLEGE	PGDCA
2019	2	BA	ENGLISH	GAUHATI UNIVERSITY	MA
2019	1	BA	ENGLISH	TEZPUR UNIVERSITY	MA
2019	4	BA	ASSAMESE	SIPAJHAR COLLEGE	PGDCA
2019	43	BA	ASSAMESE	SIPAJHAR COLLEGE	MA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
On the spot bi-lingual essay writing competition	Institutional	15
Alumni Meet	Institutional	300
Students-Teachers Badminton Match	Institutional	20
Students-Teachers Cricket Match	Institutional	22
Students-Teachers Football Match	Institutional	22
Inter -CollegeYouth Festival	Zonal	4
Cultural Procession	Institutional	400
Inter College Football Match	District	66
Freshers Social	Institutional	600
College Week	Institutional	400
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NILL	Nil	Nil	Nil	NA	NA
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council of the college is known as Sipajhar College Students Union it is an elected body with a one year term, its activities include 1.Conducting social service camps and maintaining the college grounds 2.Conducting all the cultural ,literary and sports activities related to the college week functions and freshmen socials 3.Publishing 'Siprajyoti' , the magazine for students, annually 4.For hosting inter and intra college debating competitions 5.Celebrating Republic Day, College Foundation Day, Independence Day , Gandhi Jayanti and such other occasions 6.Facilitating participation in inter college and university week events.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In our college the decentralisation is a notable feature both in administration and teaching-learning practices. The principal of the college has delegated some aspects of administration to the teachers and employees. The Academic Council headed by Vice Principal of the college is entrusted with the duties of class management, conducting examinations, beautification of campus. In addition to that the principal has formed different committees to look into different aspects of college such as Internal Quality Assurance Cell (IQAC), the Routine preparation committee for preparing the class routine, Admission committee, Library committee, Construction committee, Health care centre committee, Information and career guidance cell, Research Cell, Hostel Committee and so forth. Though the Principal is overall head of the institution, those of the aforesaid committees is headed by some responsible and devoted teachers where other teachers or employees are included as members. The College has adopted a village namely 'Bijulibari' where the population belongs to S/C community and which is comparatively, economically and academically backward. The college organises some programmes every year. In the session 2018-19 also programme like cleanliness, awareness programme, women empowerment programme, anti drugs awareness programme were held .The entire responsibility from organising such programmes was shouldered by the extension education cell. All the teachers, employees and students whole heartedly extended their support and cooperation. In the case of office management the principal has delegated specific duties to the office assistants. In a very systematic way the office is going on. The student union is also given the freedom to plan and organise student-centric activities like college week, Freshmen Social, Inter college events and the designated days of national celebrations.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students of Sipajhar College now fill up their forms for admission to the college on line and the final selection list is also made available online.
Industry Interaction / Collaboration	The College, every now and then organises training camps for small scale industries, business enterprises

etc. where the experts from the respective fields trained the willing students of such line small scale industries. Such camps are held in collaboration with the private and Government organisations inside the state.

Human Resource Management

The chief motto of the institution is to create Human Resource. It is trying to bring the young generation to the contact of modern education and enlightenment intellectually, practically and morally so that they may earn efficiency in any fields to cope with the social progress of modern civilization and livelihood. We do regret to note that only 20 of our students have been able to march onwards through the path of Competitive world of today. The remaining ones are found to maintaining their existence after taking academic degrees from our institution which is a poor scenario not only of our College, but of many other rural colleges inside the District. Nevertheless, most of them are found to progress in the field of Arts and Culture, Sports, Agriculture, Small trades to maintain their existence in a dignified way. No one of our students is found to involve in antisocial activities.

Library, ICT and Physical Infrastructure / Instrumentation

The College has a library having more than 170296 books representing different disciplines belonging to science and arts stream. It has reading rooms for both the teachers and the students. Newspapers, Periodicals, Journals are also regularly supplied to it which is used mostly by students and teachers. The library is situated in an RCC Building. In the name of ICT mention may be made two Computer Labs, Websites etc. All types of information regarding the College are sending through Whatsapp, Email etc for which Internet, WIFI etc. are available. The College is established in a vast area measuring almost 25955,2512 sq. m, where Pond, Sports ground, Sports Complex, administrative Block, Teaching Blocks, Girls Hostel, Car parking area, Garden, Site for boys hostel are located most scientifically. The area is almost green area with different types of trees planted in a designed way. New buildings are being

	constructed for providing accommodation for the growing number of students in future. There is a also a well equipped Conference Hall.
Research and Development	<p>A good number of our teachers have obtained PhD Degree from different Universities. Some of them are still engaged in Research Activities like paper writing, project work etc. Under the guidance of three teachers many have already obtained PhD , M Phil Degrees. Few other scholars are still working under their guidance. Many teachers have already participated in International and National Seminars where they have presented their papers.</p> <p>What is more, the College has a Research Cell where our Guides and Scholars meet and work for research purposes.</p>
Examination and Evaluation	In this area too the college has limited autonomy and conducts only internal assessment examinations where care is taken to follow the university examination patterns and guidelines to familiarise students about it.
Teaching and Learning	<p>So far as teaching is concerned the College offer chanced to the teachers to pursue higher education like M Phil, Ph D and any relevant diploma course.</p> <p>Teachers are allowed to attend Refresher Course, Orientation Course, Seminar, Workshops in the relevant subject to improve and update themselves. Teachers are encouraged to ICT enabled teaching and learning facilities like Google Classroom, Swayam and digital classrooms for effective teaching and monitoring of student activities and assignments.</p>
Curriculum Development	Development of curriculum is outside the purview of the institution, the college being an affiliated college under Gauhati University. The faculty members have been part of the departmental committees for the development of CBCS curriculum for three year degree course under Gauhati University

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has a dedicated website where all relevant matters related to the college are uploaded regularly.

Administration	E-governance may also be seen in general administration of the institution. With a view to encouraging paperless communication for various inhouse, one WhatsApp Group is made. Various urgent notices and information has been transmitted via this group at various times.
Finance and Accounts	The records of financial transactions are digitally maintained. Salary to faculty is made directly to their personal bank accounts.
Student Admission and Support	Student Admission and Support: Admissions are done in online system. During the new admission process, the financial transactions by the students were made in cashless mode.
Examination	Examination:- All the records of examinations are maintained by the departments digitally.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Orientation for Teachers	NA	01/10/2019	01/10/2019	40	Nil
2020	FDP on use of ICT tools in classroom	NA	21/01/2020	30/01/2020	30	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme				
FDP(Dept of Political Science)	1	09/06/2020	15/06/2020	7
FDP(Dept of Education)	2	24/06/2020	30/06/2020	7
FDP(Dept of Mathematics)	2	17/06/2020	22/06/2020	6
FDP (Dept of Physics)	3	27/05/2020	02/06/2020	6
FDP (Dept of Philosophy)	1	24/06/2020	30/06/2020	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
44	44	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Members of Teaching faculty have a society called Teacher 's Cooperative society where members contribute a certain amount every month and can avail hassle free loans at a very low interest.	Availability of food in the College canteen at reasonable rates	<ul style="list-style-type: none"> • Book bank facility for economically backward students 7 Best Graduate Awards instituted for students. • Availability of food in the College canteen at reasonable rates

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal audit every year, for this purpose the Governing body of the college appoints two auditors who check all financial transactions of the college. They prepare an audit report which is placed before the Governing Body. The college also faces external audit or the Government audit every year. Resources are mobilized from funding agencies like the UGC and the State Government besides from student fee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
RUSA	10000000	Fund for infrastructure grants for colleges
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GAUHATI UNIVERSITY	Yes	IQAC
Administrative	Yes	DIRECTOR OF AUDITS, ASSAM	Yes	GOVERNING BODY OF COLLEGE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents -Teachers meets are held annually by all the departments. 2 All the suggestions of parents and guardians are warmly accepted for implementation. 3. Parents have made the donation in kinds during the departmental silver jubilee celebrations

6.5.3 – Development programmes for support staff (at least three)

1. A week long faculty development programme on use of ICT tools in classroom teaching for the teaching staff. 2. Training for online admission for the non teaching staff. 3. Training on the software used in Library for the Librarian and Assistants.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of Science Stream. 2. Arrangements for obtaining Parent, Teacher and Alumni Feedback and its Analysis. 3. A Student Satisfaction Survey was conducted and its results were analysed. 4. Conduct of Green Audit by Nature Club.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	CONDUCTING GENDER SENSITIZATION AND SOCIAL AWARENESS PROGRAMMES AGAINST WITCH -HUNTING IN NEIGHBOURING INSTITUTIONS AND VILLAGES IN ASSOCIATION WITH VILLAGE PANCHAYATS.	07/03/2020	07/03/2020	07/03/2020	155
2020	POSTER	07/03/2020	07/03/2020	07/03/2020	400

	MAKING AND BOOK MARKS HIGHLIGHTING THE CONTRIBUTIONS OF WOMEN TO LITERATURE AND TALK ON WOMEN RIGHTS.				
2020	COVID AWARENESS CAMPAIGNS FOR PUBLIC AND STUDENTS THROUGH POSTERS AND ANNOUNCEMENT THROUGH LOUD SPEAKERS BY TEACHERS AND MEMBERS OF THE STUDENTS UNION.	19/03/2020	19/03/2020	20/03/2020	200
2019	REGULAR MEETING OF IQAC	30/05/2020	30/05/2020	30/05/2020	15
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
CONDUCTING GENDER SENSITIZATION AND SOCIAL AWARENESS PROGRAMMES AGAINST WITCH -HUNTING IN NEIGHBOURING INSTITUTIONS AND VILLAGES IN ASSOCIATION WITH VILLAGE PANCHAYATS.	07/03/2020	07/03/2020	280	155
GENDER SENSITIZATION PROGRAMME FOR FACULTY	01/10/2019	01/10/2019	10	19

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Incandescent bulbs replaced with LEDs. Plantation Drive by Alumni on foundation day of College 16/08/2019. College campus is declared as Plastic free region. Single use plastic items are prohibited in the college campus and canteen, Naming of species of trees in the college campus is going on. Talk on Environment and Climate Change by Dr. Bibhuti Ranjan Bhattacharjee, IIT, Guwahati.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Rest Rooms	Yes	6
Scribes for examination	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	25/01/2020	1	National Voters Day Celebration 2020	New voters were registered Dummy EVMS used to demonstrate how to vote rights and duties of citizens explained	1500
2019	1	1	02/12/2019	1	World AIDS Day	AIDS Awareness Programme organized by Sipajhar College in collaboration with Assam AIDS Control Society	542

and local
cultural
groups

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<p>Information brochurecode of conduct for parents and students.</p>	<p>06/05/2019</p>	<p>1. Students and guardians are separately addressed on the code of conduct prescribed in the Information Brochure. On the day of admission all the parents and guardians who accompany their wards are addressed by the Principal, IQAC coordinator and a couple of senior teachers and they are made aware of the rules and regulations governing their wards. Rights and responsibilities of Parents/Guardians are also explained. In case any student violates the stated code of conduct both within the outside the college campus parents are informed and a warning is issued to first time offenders. Subsequent offences are dealt with by the disciplinary committee consisting of teachers, parents and students. Similarly an orientation programme is conducted for students on the first day of their class.</p>
<p>Code of conduct for teachers and employees of Sipajhar College.</p>	<p>11/05/2019</p>	<p>2. All the teachers and employees of Sipajhar College have taken a pledge to abide by the code of conduct Handbook of "Code of conduct for teachers and employees of Sipajhar College". If anyone is found to violate the rules of ethics and Professional conduct the Governing body of the College is empowered to take action against the person</p>

concerned. A chart stating the salient features of the Handbook is displayed prominently at several important locations of the College like the Vice Principal's office, IQAC Office, Central Library and employees office building.

Code of conduct for students prescribed in Constitution for students union.	05/08/2019	To cooperation is extended among the members of student union to promote a sound academic life and maintain unity and integrity among the students.
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Voters Day Celebration 2020	25/01/2020	25/01/2020	1500
World AIDS Day	02/12/2019	02/12/2019	542
Compulsory Meditation and Yoga Classes	01/08/2019	30/06/2020	600

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(i) The campus has been made Tobacco- Free Zone. (ii) Plastic/ Polythene etc. are not allowed in the campus. (iii) Trees have been planted and nurtured all around the campus. (iv) The college ecosystem is maintained properly. (v) Already grown-up trees are not allowed to be felled unless it is unavoidable and in such cases trees are planted as replacement. (vi) College canteen does not use single use plastic for serving food and beverages. (vii) College tries to avoid the use of flex banners and uses digital banners wherever possible.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1- Mentoring
The Goal: To help in the growth and development of confident and secure young individuals by providing them an atmosphere of close cooperation and guidance at a critical point in their lives .
The Context: It has been noticed that in this age of nuclear families and with both parents often working, college students require an emotional anchor, a mentor to guide and channelize their energies and address their doubts and confusions in an appropriate manner. Mentors with their emotional maturity and experience of life situations are the need of the hour.
The Practice: The teachers of Sipajhar College are engaged in mentoring students at two levels- mentoring of their own college students and mentoring of students of feeder schools. At the college level each teacher has been assigned 11-14 students to be mentored for a five year period- throughout their three year stay in the college and two years beyond their under graduate studies. Apart from providing them guidance

about career and academic opportunities post their under graduate studies, mentors also provide emotional and moral support. Since students are assigned at random to the entire set of college faculty a new and dynamic relationship develops amongst the students and mentors who may otherwise have been just a passing figure in their lives. The second level of mentoring is at the school level where college teachers have voluntarily become participants as mentors as part of the pilot project of the Aspirational District Programme of the NITI AYO, Government of India. Evidence of Success: Students have become more emotionally secure and they have developed a close and fruitful relationship with their mentors. Mentors have also solved several developmental and emotional issues besides providing counseling to family members where required.

Mentors have also provided career guidance and opened up avenues for alternative career opportunities besides their areas of specialization. Best Practice -2 Green Diary The Goal: To make the students of Sipajhar College more aware of their environment and to make them active participants in the process of mitigating environmental degradation. The Context: With the four-laning of the national highways and other developmental projects taking their toll on the environment necessitating large scale felling of trees it is imperative to replant as many trees as possible to off-set the impact of global warming on both man and animals. The Practice: At the time of admission into undergraduate courses, students below the poverty line are exempted from admission fee by the state government, however the college authorities took this as an opportunity to take a green initiative. Each student who is given free admission by the government is provided with a sapling by the Eco Club of the college and a green diary by the college authorities. The student is given the responsibility of planting, nurturing and monitoring the growth of their sapling in their respective green diaries. At the time of re-admission into the next semester the green diaries are checked and the status of the plants are monitored by the respective heads of departments to which those students were admitted. Evidence of Success: Students have sincerely looked after their saplings and on occasions where the saplings have withered they have voluntarily replaced it. Photographic evidence apart, they are also proud to report on the growth and development of their plant. The green diaries have not only instilled a sense of responsibility in young students they have become conscious of their own roles in a greener environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.sipajharcollege.org/websiteupdate/4/Best_Practices_of_the_college.docx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The noteworthy area of the institution where priority has been given according to its vision is definitely the Academic perspectives. In the logo of the institution, three important words are written. They are ' Bidyan Sarbatra Pujjyate' means a learned person is always revered everywhere. The college was established by some local enthusiasts of learning with a view to enlightening the new learners through modern education. So, it was expected that the college will march ahead in the line of modern higher education. Keeping this vision the motto before us the college is trying to broaden the range of academic perspectives so that the students of the entire locality may be trained up in three main lines as detailed : i. The College is very much sincere in managing classes and other curricular activities as per the syllabi prescribed under Gauhati University. We may here mention the fact that since 1981 as many as thirty batches of BA final examination under Gauhati University. After passing

B.A many students are found to pursue P.G courses and other Professional courses according their capacities. We feel privileged to mention that many a good number of such students have been found engaged in different jobs of State Government, Central Government and Corporate Sector. Some others have been found to run Private business establishment with sound success. Many are also from working in teaching profession both of School and of college level. Some of our students have already been awarded PhD degrees by different Universities, who are rendering services mostly in Academic fields. ii. ii. The college is always keen in keeping students in the main streams of society by imparting them good lessons of morality, honest living, society dedication and responsibility and other human values. We feel proud that no student of Sipajhar College, till date has been found to indulge in any kind of anti-social activities, extremism and moral degradation. From this point of view it may be ascertained that Sipajhar College has been able to produce good citizens which are universally recognised as the most valuable asset of a good society. iii. iii. Students of our College are not found to belong to the rich and highly well to do families. Most of them are brought up in economic shortage and rural set-up. They know that their parents follow a kind of more or less hard living. From the very childhood they are involved in struggle for living. That is why majority of the students of Sipajhar College are bound to realize that life is not a smooth path. Inside the College campus students are taught how to lead a practical and independent life through different curricular activities.

Provide the weblink of the institution

https://www.sipajharcollege.org/websiteupdate/4/Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Submission of research projects by faculty. 2. Final year students to be trained in research methodology 3. Faculty exchange programme with Rangiya College, Kharupetia College and Pub Kamrup college. 4. Invite experts from IIT-G , Gauhati University, Khadi Board and Silk Board for interaction with students. 5. Prepare a data base of local flora and fauna (Departments of Botany Zoology) 6. Talk by experts on environment and climate change - how students can be participants in change. 7. Initiative to popularize science among students of feeder schools in collaboration with Assam Science Technology environmental council. 8. To expand seating capacity in the central library and to provide online access to the digital resources of the library for students. 9. Students to be encouraged to attend summer and winter camps organized by institutes of repute. 10. To introduce NCC in the college. 11. On line lecture series by faculty from premier institutions like GauhatiUnivesity, Cotton University , Bhattadev University and colleges like B Barooah J B College, Gauhati College is proposed to be taken up