



OFFICE OF THE PRINCIPAL
SIPAJHAR COLLEGE

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Memo No. SC/State Govt/MRP/6/2019/4141

Date 12/12/2020

NOTICE INVITING QUOTATION

Sealed quotations are invited from reputed manufacturer/authorized dealers affixing non refundable court fee Rs. 8.25/- for supply and installation of laboratory equipments in the department of Chemistry, Sipajhar College, to be funded under the sponsored project **ASTEC/S&T/192(174)/2019-20/2598** Dt. 06/10/2020 by ASTE Council, Govt. of Assam. Quotation will be received within 15 days from the date of issue of the notice. No quotation will be accepted after the due date. The undersigned has the right of placing order depending on quality of items and accepting subsequent negotiated rate. For further details, please contact the office of the undersigned during Office hours or visit Sipajhar College Website (www.sipajharcollege.org)



Principal

Sipajhar College

Sipajhar, Dist: Darrang (Assam)

**PRINCIPAL
SIPAJHAR COLLEGE**

ELIGIBILITY CRITERIA

1. The bidder firm must be incorporated and registered in India under the Indian Companies Act/Societies Registration Act/Trust Act/ any other Act, or any Govt. Firm doing similar work and should be in operations in India for minimum 3 years.
2. Self declaration that the bidder has not been barred by any PSU/Govt. Dept. in doing business with them.
3. The bidder must submit copies of their GST registration certificate from the competent authority.
4. The bidder must submit copies of their PAN Card.

IMPORTANT DATES

BID REFERENCE	DATE AND TIME
Starting date for submission of quotations	12/12/2020 and 10:00 AM
Closing date for submission of quotations	28/12/2020 and 12:00 PM
Date and time of opening the bidding document	28/12/2020 and 01:00 PM
Place of opening of quotations	Office of the Principal, Sipajhar College, Sipajhar, Darrang (Assam)

INSTRUCTION TO BIDDERS

AMMENDMENT OF BID DOCUMENTS

- i. At any time, prior to the date of submission of bids, the purchaser may for any reason modify the Bid documents.
- ii. The amendment, if any will be notified on the College Website for updates on this tender

EXTENSION OF TIME

In order to give required time to the prospective Bidder in which to take the amendments into action in preparing their bid, the Purchaser may at its discretion extend the deadline for submission of bid suitably.

BID PRICE

Prices should be inclusive of all taxes and duties. No claim whatsoever on the bid price

will be entertained subsequently due to wrong quoting of tax or rate of any tax. However, rate of taxes and duties included in the price offered should also be given separately from the basic price. The prices quoted by the bidder shall remain firm during the entire period of the contract and shall not be subject to variation on any account.

VALIDITY PERIOD OF BID

Bid shall remain valid for 120 days after the date of opening. The bid valid for a shorter period shall be rejected by the purchaser as non-responsive.

SIGNING OF THE BID

- I. The original copy of the bid shall be typed and shall be signed by the bidder or a person duly authorized by the bidder. In case of authorization, the Authorization should be in the shape of an affidavit.
- II. All pages of the original bid shall be initiated by the person signing the bid. The bid shall contain no interlineations; the person signing the bid shall give initial against each correction.

DEADLINE FOR SUBMISSION OF BID

Bid must be received by the purchaser at the address specified and not later than the date and time specified in the NIT. Any Bid received late by the purchaser shall be rejected automatically.

MODIFICATION AND WITHDRAWAL OF BIDS

- No modification of Bid shall be allowed unless there is any amendment made by the purchaser.
- The Bidder may withdraw Bid with an application addressed to the Principal, Sipajhar College, Sipajhar. Once Bid withdrawn, the same Bidder must not Bid for the second time. Such Bids, if received, will be rejected.

SUBMISSION OF QUOTATION

Quotations may be submitted online via e-mail to sipajharcollege2010@rediffmail.com within the stipulated time. However, the Demand Draft/ Banker's Cheque amounting to Rs. 1,000/- as tender fee along with a forwarding letter regarding submission of quotation affixing non refundable court fee of Rs. 8.25/- should be sent in hard copy to the office of the undersigned within the stipulated time. The quotations must contain details of maker, technical specification etc. of the fittings/articles/works along with quoted price per unit. Presence of bidder in person at the time of opening of quotation is not mandatory. Supply/work order will be issued in favour of selected firm via e-mail. Supply/work has to be completed within the timeframe as mentioned in the Work Order.

PAYMENT

Payment will be made by the purchaser after completion of supply/works after deducting 1% CGST, 1% SGST and 1% TDS.

QUOTATION

To

The Principal

Sipajhar College, Sipajhar, Darrang (Assam)

SUB: QUOTATION

Dear Sir,

With reference to your enquiry, we take pleasure in submitting our lowest price for your kind consideration. Hope you will find our prices very much competitive and would favor us by forwarding your Order.

LIST OF EQUIPMENTS AND DETAILS

Sl. No	Items Description	Manufa cturer	Qty.	Rate per Unit	GST 18%	Total cost per unit
1	Centrifuge		1			
2	Magnetic stirrer		1			
3	Magnetic stirrer (with heating)		1			
4	Hot air oven		1			
5	Heating mantle		3			
6	UV-Ozone Chamber		1			
7	Turbidity meter		1			
8	Multiparameter kit (for water quality)		1			